

Agenda

19.01. Thursday

Arrival day (no activities)

20.01. Friday

8:00 - 9:00 Breakfasts at the hostel, afterwards walk to office

09:30 - 11:15 Intro / Setting the stage

The group will get to know each other.

Mutual trust and openness are encouraged between individuals and the group.

Participants will be strengthened in their self-responsibility by (1) identifying roles and joint tasks and (2) sharing their hopes and fears for the seminar.

11:15 - 11:30 Introduction to SAME

11:30 - 13:00 Mindset of Facilitation

The participants will gain an understanding between the differences and similarities of facilitation, moderation and training.

Clarity about their role as facilitator and what mindset it needs to empower groups.

13:00 - 15:00 Lunch break

15:00 - 16:30 Facilitation Process & Planning I

The participants will get to know the "ingredients" of a successful workshop: setting intention and goals, creating a structure, identifying appropriate content and methods

16:30 - 17:30 Facilitation Process & Planning II

17:30 - 18:00 Outro

The participants will reflect on their experiences and learnings

18:00 Dinner

Afterwards Free time or joining evening activities

21.01. Saturday

8:00 - 9:00 Breakfasts at the hostel, afterwards walk to office

09:30 – 11:00 Group dynamics and conflicts

After this introduction, participants will have an awareness on different group dynamics, group polarisation and psychological safety in groups

11:30 – 13:00 Facilitation Process & Planning III

13:00 – 15:00 Lunch break

15:00 - 17:00 Knowledge Lab

During a Bar Camp format, the participants can become visible with their own knowledge and competencies. Furthermore, they can set own focus of interests, e.g. visualization, graphic recording, data protection, online facilitation, youth protection.

17:00 - 18:00 Feedback and Outro

The participants will learn about the importance of concluding workshops as well as getting to know different feedback and evaluation methods.

The participants will reflect on their experiences and learnings

18:00 - 19:00 Help with reimbursements, school letters etc.

After closing the content part of the seminar the participants will have time to fill out their reimbursement forms, ask for school absence letters etc.

19:30 or 20:00 Dinner at restaurant starts

After dinner Free time or joining evening activities

22.01. Sunday

Departure day (no activities)